



Policy #: 2.100

Effective: October 2004

Revised: September 2006\*

## Registration

**Policy:** It is the policy of Menomonie Youth Hockey Association (MYHA) to maintain a registration process and fee structure that supports the operations of the organization financially and strives to be efficient, consistent, and equitable for all members.

### **Procedure:**

1. Registration shall take place prior to the start of the ice season on a date determined by the General Operations Committee and approved by the Board at the Dunn County Ice Arena or another appropriate location as determined by the MYHA Board.
2. Registration night procedures shall be coordinated by the General Operations Committee and reviewed by the MYHA Board. All MYHA Board members are expected to assist with registration night activities.
3. Levels of play and fees shall be recommended by the General Operations and Hockey Operations Committees and approved by the MYHA Board each year prior to registration. Current levels of play and fees are as follows:

a. Learn to Skate	\$125
b. Mites	\$125
c. Squirt	\$200
d. Girls U10	\$200
e. Girls U12	\$225
f. Pee Wee	\$225
g. Bantam	\$250
h. Girls U16	\$250
4. Multiple player families will be responsible for payment of registration fees for their oldest two players only. Third and subsequent skaters will be required to pay a non-refundable fee for USA Hockey Insurance and WAHA Dues.
5. Fees are payable on the day of registration but checks may be post-dated for no later than October 1 of the current year.
6. Late registration fees for first time skaters will be prorated based on the week the player started skating in proportion to the total number of weeks of the season. Current season is 21 weeks.
7. A late registration fee of \$25.00 will be assessed for returning skaters who do not register during the scheduled registration period.

\*The most current version of this policy will be retained by the MYHA secretary and/or on the MYHA website at [www.menomonie.com/myha](http://www.menomonie.com/myha)  
2[1].100 RegistrationI

8. Skater's level of play is dependent on the year of the skater's birth in accordance with USA Hockey age classifications as noted in the Wisconsin Amateur Hockey Association (WAHA) book of Records, Bylaws, Rules and Regulations. In general, Mites are youth 8 and under, Squirts are 9 and 10 year olds, Pee Wees are 11 and 12 year olds, and Bantams are 13 and 14 year olds. Girl's program ages are defined by their classification, ie: U14 is girls under 14.
9. Registration Materials shall include any documentation deemed necessary by the committee and/or MYHA Board. Current set of registration materials is as follows:
  - a. Registration Form
    - i. Skater and family contact information; level of play; acceptance of work assessment, wreath sales, and fee obligations; USA Hockey insurance information; photo authorization; and payment information
  - b. Consent to Treat
  - c. Waiver of Liability
  - d. Code of Conduct
10. Other registration night activities may include but not limited to the following:
  - a. Distribute MYHA issued equipment
  - b. Purchase and/or exchange used equipment
  - c. Sign up for MYHA approved jobs, ie: Team Manager, Tournament Director, etc.
  - d. Distribute wreath sales information
  - e. Distribute team tryout information including dates, skills evaluation and player development sheets, and team selection notification process.
  - f. Distribute Player's Handbook, Policy and Procedure Manual, and/or instructions to access these documents.
11. A portion of the player registration fee is used to purchase Excess Medical Insurance through U.S.A. Hockey and to register the skater with WAHA. The medical insurance provides accident insurance for medical expenses of members in excess of their personal or group medical insurance. This portion of the registration fee is not refundable.

This policy is issued by the General Operations Committee and approved by the Board of Directors.