



Policy #: 3.100

Effective: October 2004

Revised: March 2006

Coaching Program

Policy: It is the policy of Menomonie Youth Hockey Association (MYHA) to select and maintain a qualified coaching staff for each level of play.

Procedure:

1. There shall be one individual designated as the Head Coach and one or two Assistant Coaches for each team. Except at LTS and Mite Levels. LTS and Mite levels might require additional coaches based on numbers in the program.
2. All adults interested in becoming a coach for an MYHA team shall submit a coaching application by the published application deadline. The application and deadline shall be published in the Cougar Chatter and/or on the MYHA Website. Whenever possible, applications will be due on or before June 1.
3. A Coach Screening Committee will screen all applications submitted.
 - a. This committee shall be appointed by the MYHA Board and shall minimally include the Hockey Operations Committee Chair and Ace Coaching Coordinator. If possible, a member of the local high school and/or college coaching staff shall participate on the committee.
 - b. Prior year(s) coaching evaluations shall be considered in the selection process.
 - c. Criteria and qualifications for coaches will be reviewed and established prior to selection
4. The Coach Screening Committee shall present and recommend Head Coaches to the MYHA Board for approval.
5. Head Coaches will select Assistant Coach(es) subject to approval by the MYHA Board.
6. Coaching roster shall be published by registration via posting at registration, and/or through the other communication tools of the association, ie: Cougar Chatter, Website, etc.
7. Grievances:
 - a. Any association member in disagreement with the selected coaches may file a grievance with the MYHA Board. This must be done in writing no later than October 1 and must also have a petition signed by two-thirds majority of the parents at that level – one signature per child.
 - b. Grievances will be aired at a special meeting set by the Board President. The meeting will be considered a “closed session” with the exception of invited individuals as follows:

*The most current version of this policy will be retained by the MYHA secretary and/or on the MYHA website at www.menomonie.com/myha
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1. Two representatives of the grievance party
 2. One representative of the Coach Screening Committee
 3. The individual coach
 - c. The MYHA Board will act upon the grievance in closed session after excusing the invited guests. The Board's decision will be announced at a special meeting of the parents at that particular level.
 - d. The Board has the power to remove the head coach at any level by a two-thirds majority vote.
8. Each individual designated as a head coach/assistant shall attend a coaching clinic sponsored by USA Hockey Association and become/maintain certification to coach at his/her assigned level.
9. All MYHA coaches shall attend the following Coaches Meetings.
- a. Orientation meeting prior to the start of the season facilitated by the Ace Coaching Coordinator.
 - b. Meetings scheduled throughout the season for networking and coordination.
 - c. End of year meeting to review the season and receive individual coach feedback.
- All coaches (at least the head) shall be First Aid/CPR and AED certified prior to the start of the season.
10. All MYHA coaches shall be at all practices and games or have a proper substitute.
11. Each coach shall come to practice with a written plan to conduct a well-rounded practice that continually develops the team. Each practice should minimally include practice on skating skills, stick and puck handling drills, and game strategy.
12. Each coach shall teach hockey skills appropriate to the age level.
13. Each coach shall provide a program that focuses first on the organization, second on team success and third on the individual player. He/she shall work to development player/skater skills, teamwork, and sportsmanship.
14. Each coach shall be a role model for players and monitor and enforce the Code of Conduct and guidelines set forth by the Positive Coaching Alliance. Coaches shall not use profanity. He/she shall maintain discipline among all players on the ice, in the players' box, locker room and in the arena at all times.
15. All players should have an equal opportunity for development through practice and game situations. This does not necessarily denote equal playing time. The head coach and his/her staff will have the ability to make exceptions for the utilization of special skills for: specialty power play and penalty killing teams, crucial situations in league play-off and league tournament championship games, and where it becomes necessary to match lines with the opposing team for the good of the entire team. However, no player should be in attendance at a game and not play. Coaches have the final decision on player discipline, outside of violations. Coaches are expected to maintain control over players including prohibiting the use of foul language or gestures and model good sportsmanship.
16. Coaches shall work with the Team Manager on parent communications. He/she shall attend parent meetings as needed.

This policy is issued by the Hockey Operations Committee and approved by the Board of Directors.